

Secretariat Hosted by the World Health Organization and Board Chaired by Mrs Graça Machel

The Partnership's 18th Board meeting, Copenhagen, 19-20 May 2016

A note for the EC consideration on 22 April 2016

In preparation for the forthcoming 18th Board meeting in Copenhagen, 19-20 May 2016, the Secretariat prepared a Prospectus to seek the EC's guidance on related governance and participation issues. On 15 April, the Secretariat circulated to the EC the Prospectus requesting feedback by 19 April. EC members and committee chair provided feedback and the following is what the Secretariat recommends as a way forward:

➤ **Board Members and Alternates (including interim alternates who attended the Board Retreat last month)**

- Alternates will not be funded except the following who will be specifically requested to attend the Board meeting:
- AGG Chair and Members to support a core agenda of the Board meeting (many are Board members)
- Yan Guo, China (ART constituency), for regional representation
- Yemurai Nyoni (Adolescent and Youth representative to the EC)

➤ **Key partners**

The following key partners will be invited to attend as observers (no cost implication):

- EoSG
- GFF Secretariat
- UNF
- FP2020
- CEO, Women Deliver

➤ **Date and time of the EC meeting:** 17 May, 20:30-22:00.

➤ **Constituency observers**

No more than Five observers from each constituency who will be attending Women Deliver – Observers will not be funded. [NB Noting that some constituencies have suggested that the number of observers should only be limited by room space]

➤ **Support Staff to the Board Leadership**

To invite support staff of the Board leadership (Board chair, co-Chairs and the host organization), as well as any Ministers who are attending the meeting.

➤ **Participation in the pre-Board constituency meetings**

All constituency members who will be attending WD will be welcome to attend pre-Board constituency meetings. The secretariat advises that it is extremely difficult to change the date, time and duration of the pre-Board constituency meetings due to the limited possibility alongside the Women Deliver Conference. Additional meetings could be convened prior to Women Deliver. On the first day of the Board meeting, there will be an opportunity for constituency discussions during breakout sessions.

PROSPECTUS

(The Secretariat Received 5 feedbacks from the EC up until 19 April)

Dates, time & venue	• Pre-Board EC meeting (date & time TBC) EC electronic feedback on EC date & time up until 19 April: Preference to 17 May, 20:30-22:00 schedule • 18 May, 17:30-18:45 pre-Board constituency meetings – Bella Centre • 19 May, 17:30-20:30 First session of the Board meeting – Bella Centre • 20 May, full day Board meeting – UN City
Purpose of the Board meeting (For EC Decision) Feedback received has been incorporated in the objectives	The Board meeting has the following objectives: • Agree on the first set of recommendations from the governance strengthening process: ○ Proposed governance model, mandate of the Partnership's governing bodies, Board size and composition ○ Board and committee nominations process ○ Leadership style • Guide on the remaining elements of the governance strengthening process and implementation after the Board meeting (Recommendations Set 2) • Agree on the structure and engagement model of the Private Sector Constituency, including required staffing • IAP update (TBC) • Discuss the Partnership's Resource Mobilization Strategy: overview from the Finance Committee, – role of the Board and the Finance Committee.
Participants (For EC Decision) EC electronic feedback up until 19 April: • Agree to invite UNF • Not to finance the alternates, except the youth representative • 5 observers per constituency-attending WD	• Board Members & Alternates (including interim alternates who attended the Board Retreat last month) Due to the importance of the governance discussions and decisions at the forthcoming Board meeting, the Secretariat suggests that all alternates be invited. This will have a cost implication, as we may need to fund participation of 13 alternates (approximately USD 40K). • Observers We seek your guidance on whether we should invite observers from constituencies. If yes, how many: (a) 2; (b) 5; (c) Only those who will be attending WD; or (d) Other? In addition, the Secretariat recommends, inviting the following key partners: ○ EoSG ○ GFF Secretariat ○ FP2020 ○ CEO, Women Deliver ○ Support staff to the Board leadership (Board chair, co-Chairs and the host organization) as well as ministers who might be attending the meeting.
Agreed	Pre-Board EC and constituency meetings (constituency meetings would include constituency members attending WD) No other side events in view of the related Women Deliver activities.
Women Deliver Conference	Not all Board members and alternates will be attending Women Deliver (WD). • Those attending WD are requested to inform the Secretariat (Tammy Farrell, farrellt@who.int) if assistance with accommodation is needed. Through their registration at WD Board members will have passes to access the meeting venues. • For those not attending WD, the Secretariat will contact Board members to arrange their travel and accommodation. The Secretariat is also negotiating with WD to have special passes to access the PMNCH meeting venues. • In advance of the Board meeting, the Secretariat will share with Board members the schedule of side events of interest.

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**Corporate
communication and
media**

The event will be announced through twitter, website and e-blast.
Banners will be placed at the event venue.

Other services

- Photographer
- Audio recording of non-closed sessions only.