

Board Meeting
November 10-11, 2008
Geneva



Agenda



MONDAY, NOV 10, 2008

1. INTRODUCTION		8.30 – 10:00
1.0	Chairing the Meeting	
1.1	Welcome, Introductions	
	▪ <i>Document: List of Board Members</i>	
1.2	Adoption of the Board Retreat Report	
	▪ <i>Document: Note for the Record, Board Retreat</i>	
1.3	Adoption of the Agenda : The purpose of this Board meeting is to agree on a strategic framework for action and commitment for the Partnership, and to agree on the Partnership's governance and structure.	
	▪ <i>Document: Agenda</i>	
1.4	Review of the agreements reached at Board Retreat and overview of work undertaken since mid September	
1.5	Review of expected outcomes of the Meeting and agreement on decisions to be taken	
2. 3-Yr STRATEGIC FRAMEWORK FOR ACTION AND COMMITMENT BY PARTNERS		10:00 – 13:00 am

The 3-Year Strategic Framework, prepared by the Task Force on Outputs (a Task Force of the Board), sets out the priority outcomes and outputs which represent a value added contribution by the Partnership towards the achievement of MDGs 4 and 5. The three main outcomes (as decided at the Retreat) relate to: advocacy, harmonization and accountability. The 3-Year Framework includes priority activities and deliverables that partners could achieve effectively through the PMNCH based on an agreed list of activities arising from the Retreat. The **purpose** of this discussion is to agree on the content of the 3-Year Framework, which will be presented by the Task Force Chair and members of Task Force sub-groups.

2.1 Report of Task Force on Outputs (Gary Darmstadt)

- *Document : Three-Year Strategic Framework for Action and Commitment by Partners, prepared by the Task Force on Outputse*

2.2 Outcome 1 by Task Force Sub-group on Advocacy: followed by discussion
(Medhin Zewdu)

COFFEE / TEA BREAK

10:30 - 11:00

2.3 Outcome 2 by Task Force Sub-group on Harmonization: followed by discussion (Wendy Graham)

2.4 Achieving agreement on outcomes and outputs

2.6 Defining a process to identify activities for the 2009 work plan

LUNCH BREAK

13:00 - 14:00

3. REACHING AGREEMENT ON GOVERNANCE OF THE PARTNERSHIP	14:00-16:00
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Facilitated by Cambridge Economic Policy Associates (CEPA)

The Board Retreat in September 2008 provided the opportunity to identify aspects of the Partnership's governance which require consideration at this juncture, with a view towards updating and modifying aspects in the following four areas: Board membership, the role of the Forum, Task Forces, as well as a range of institutional processes set out in the (2005) Conceptual and Institutional Framework. The **purpose** of this discussion is to present recommendations from the Board Task Force on Structure and take decisions on these recommendations. **Decisions needed:** agreement on the 5 Recommendations listed on p. ii of the Governance Paper.

3.1 Governance Recommendations (Daniel Hulls)

- *Document: Governance Recommendations for the Partnership, prepared by CEPA on behalf of the Structure Task Force*

3.2 Discussion and commentary by Board members

3.3 Decision and agreement on governance of the Partnership

4.	COMPLETING THE BUSINESS OF 2008	16.00 – 17.00
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The Partnership's Value-Added Work Plan identifies information on activities, milestones, and indicators that partners and the Secretariat would achieve over the year. It is based on the Partnership's Ten-Year Strategy. The implementation report to be considered at this Board meeting provides information on progress against funded activities, as well as budget performance. The Board is requested to **approve** the Report.

4.1 **Report on Implementation of the 2008 Value-Added Work Plan** (Secretariat)

- *Document: Implementation of the 2008 Value-Added Work Plan, prepared by the Secretariat*

4.2 **Discussion and Commentary by Board members**

4.3 **Approval of the Implementation Report**

5.	CLOSED BOARD SESSION - REPRESENTATIVES ONLY	17.00 – 18.00
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RECEPTION 18:00

TUESDAY, NOV 11, 2008

6.	A NEW STRUCTURE FOR THE PARTNERSHIP SECRETARIAT	8:30 - 10:30
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Facilitated by CEPA

This Agenda Item will present key recommendations on the future role and structure of the Secretariat, as agreed and presented by the PMNCH Task Force on Structure, whose work over the past two months was supported by the Cambridge Economic Policy Associates. Recommendations take into account the content of the proposed 3-Year Strategy as well as discussions and analysis pertaining to the renewal of the Memorandum of Understanding (MOU) and a series of recommendations on Partnership Governance. The **purpose** of the discussion is to decide the scope and size of the Secretariat, based on an agreement regarding the optimal delivery approach for the Partnership's activities. **Decisions needed:** agreement on the 3 Recommendations listed on p. ii of the Structure paper.

6.1 Overview of Implications for Structure of the Secretariat (Daniel Hulls)

- *Document: Secretariat Structure, prepared by CEPA*

6.2 Decision on new structure for the Partnership Secretariat

COFFEE / TEA BREAK

10:30 - 11:00

7. MEMORANDUM OF UNDERSTANDING WITH W.H.O.

11:00-12:00

The current MOU with the hosting agency expires on December 30, 2008. In July of this year, the Chair wrote to the WHO to signal the Partnership's intention to renew the agreement, for another three years. Discussions with WHO on the renewal of the MOU will provide the opportunity to introduce some new aspects to the agreement, and modify or delete others. The **purpose** of this discussion is to review a short list of elements which should be given highest priority during renewal discussions, and to provide guidance to the Board Chair.

7.1 Main issues to address during renewal discussions with the Host Agency

- *Document: An informal note will be distributed at the Board Meeting.*

7.2 Discussion and questions by Board members

7.3 Agreement on highest priority items

LUNCH BREAK

12:00 - 13:00

2. (cont'd) - COMPLETING THE DISCUSSION ON ACCOUNTABILITY

13:00-14:00

2.7 Outcome 3 by Task Force Sub-group on Accountability: followed by discussion (Sadia Chowdhury)

2.8 Agreeing on the main elements of an accountability mechanism

8. ANY OTHER BUSINESS

14:00 - 16:00

MEETING CLOSURE

16:00