**PMNCH Executive Committee Meeting – Draft Agenda**

*Executive Committee meeting: Virtual meeting: 14 July 2021, 14:00 to 16:00 CET (120 min)*

**Chair: Darren Welch, FCDO, UK**

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| **ITEM 1 (5 mins):**
  - Introductory remarks
  - Agenda
  - EC NFR, Feb 21 & Mar 21 | Darren Welch
  - EC Chair | EC-07-2021; 01a, Agenda, July 21
  - EC-07-2021; 01b, Exec Memo, July 21
  - EC-07-2021; 01c, Draft EC NFR, Feb 21
  - EC-07-2021; 01d, Draft EC NFR, Mar 21
  - EC-07-2021; 01e, Monitoring of actions, Feb 21
  - EC-07-2021; 01f, Monitoring of actions, Mar 21 | • Approve the Agenda for the meeting.
  • Approve the EC Notes for the Record from meetings in February and March 2021, noting that all actions have been undertaken or are in process. |
| **ITEM 2 (25 mins):**
  *Executive Director’s report* | Helga Fogstad
  - PMNCH ED | EC-07-2021; 02a, ED presentation
  - EC-07-2021; 02b, 2020 Traffic Lights Report
  - EC-07-2021; 02c, 2020 Annual Report
  - EC-07-2021; 02d, Draft 2020 Financial Report
  - EC-07-2021; 02e, Draft 2021 Results Framework and Workplan Progress report
  - EC-07-2021; 02f, Finances, resource mobilization
  - EC-07-2021; 02g, The Adolescent Well-being Summit 2023: An Advocacy Initiative - Concept Note | • Approve ED’s narrative and financial reports for 2020 and interim reports for 2021
  • Agree process for partners to further develop and support the PMNCH Results Framework and 2021 Workplan progress report, developed in draft by the Secretariat
  • Articulate the steps that EC could take to support the ongoing resource mobilization efforts
  • Decide on merging the planned Adolescents Wellbeing Summit with PMNCH’s Partners’ Forum in 2023 and approve the commencement of the planning of this event (including the development of a budget). |
| **ITEM 3 (60 mins):**
  *PMNCH Standing Committees*
  - Flavia Bustreo
    - Chair GEC
  - Ann Starrs / Githinji Gitahi
    - Co-Chairs SAC
  - Joy Phumaphi / Vandana Gurnani
    - Co-Chairs PECC | EC 07-2021; 03a, Presentation from GEC
  - EC 07-2021; 03b, Presentation from SAC
  - EC 07-2021; 03c, Presentation from PECC | • Introduce to the EC the new leadership of standing committees and working groups
  • Take note of progress to date and reflections on future work directions |
| **ITEM 4 (10 mins):**
  *Board report* | Helen Clark
  - Board Chair | n/a | • Reflect on the Board meeting and any lessons learned |
| **ITEM 5 (5 mins):**
  *AOB* | Darren Welch
  - EC Chair | EC-07-2021; 05, Governance Calendar | • Approve governance calendar and meeting dates |
| **ITEM 6 (15 mins):**
  *Closed session* | Darren Welch
  - EC Chair | n/a | Secretariat and any observers recuse themselves |