



Women's,
Children's and
Adolescents'
Health

20 Avenue Appia
1211 Geneva 27, Switzerland
E: pmnch@who.int
www.pmnch.org

The Partnership for Maternal, Newborn & Child Health

Executive Committee

Executive Committee meeting: Teleconference
Wednesday 14 July 2021, 14:00 to 16:00 CET (120 min)

DRAFT NOTE FOR THE RECORD

Attendance	
Board Chair	Rt Hon Helen Clark
Board Vice-Chair and EC Chair	Darren Welch
Board Vice-Chair and EC Vice-Chair	Vandana Gurnani, for Rajesh Bhushan
ART	Marleen Temmerman
AYC	David Imbago
D&F	Susan Clapham
GFM	Thiago Luchesi, for Anuradha Gupta
HCPA	Franka Cadée
IGO	Martin Chungong
NGO	Lisa Hilmi
Partner Government	Vandana Gurnani
Private Sector	<i>Apologies from Caroline Quijada</i>
UN Agencies / WHO (host)	Anshu Banerjee, for Zsuzsanna Jakab
Chairs of Standing Committees	
Governance and Ethics Committee (GEC)	Flavia Bustreo
Partner Engagement in Countries Committee (PECC)	Joy Phumaphi and Vandana Gurnani
Strategic Advocacy Committee (SAC)	Ann Starrs and Githinji Gitahi
Invited Chairs of Working Groups	
Knowledge & Evidence Working Group	Mark Hanson
Accountability Working Group	Jennifer Requejo and Pauline Irungu
Observers: Tammary Esho.	
Secretariat: Helga Fogstad; Lori McDougall; Nebojsa Novcic; Mara Frigo; Anshu Mohan; Mijail Santos; Dina El Hussein; Giulia Gasparri; Susanna Volk; Etienne Langlois; Mohit Pramanik; Thahira Mustafa; Merlin Ince.	

Presentations used during the Executive Committee meeting are on PMNCH's website, together with all the relevant documents and presentations given during the meeting:

<https://pmnch.who.int/news-and-events/events/item/2021/07/14/default-calendar/14-july-2021-executive-committee-meeting>



SUMMARY OF DECISIONS

ITEM 1 – Adoption of the Agenda and Note for the Record from previous meeting

Introduction from the Chair

- On behalf of the Executive Committee (EC), the Chair thanked all those involved in preparing an excellent agenda for this meeting, and all the supporting papers that were shared in advance.

	Decision / Action	Responsibility
1.1	Quorum was achieved.	n/a
1.2	EC Agenda approved, noting the need to reduce the time of Item 3 if possible, to allow for more time to be devoted to Item 6 (Closed Session): - EC-07-2021; 01a, Agenda, Jul 2021 - EC-07-2021; 01b, Executive Memo, Jul 2021	n/a
1.3	EC NfR and monitoring of actions document approved without changes, as related to the EC meetings on 24 February and 16 March 2021: - EC-07-2021; 01c, Draft Executive Committee Notes for the Record, Feb 2021 - EC-07-2021; 01d, Draft Executive Committee Notes for the Record, Mar 2021 - EC-07-2021; 01e, Monitoring of Actions, February 2021 - EC-07-2021; 01f, Monitoring of Actions, March 2021	n/a

ITEM 2 – Executive Director's Report

Presentation / Speakers

Helga Fogstad, PMNCH Executive Director presented to the EC on three main issues:

- PMNCH Annual and Financial Report for 2020
- Mid-year report for 2021
- PMNCH's current financial position and the ongoing resource mobilization efforts

Within this context, the discussion focused on the following key points:

- Results Framework and Workplan Progress Report: Work by standing committees, working groups and constituencies will focus on continuing to develop this document, which will act as an important tool to manage and monitor work of PMNCH. This information will steer the work of these structures and help define their engagement.
- Resource mobilization: There was recognition that a lot of important work has been done in 2021 on resource mobilization, within what is a very difficult environment. The work will be further supported with a more detailed resource strategy and implementation plan to be developed, including reaching out to the non-traditional donors.



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- Adolescents summit: Whilst agreeing that there will be value in merging the Summit with the Partners Forum, care needs to be taken to ensure that the focus on Adolescents remains sharp and does not get diluted within a broader Partners' Forum agenda.
- Small grants programme: Given that the small grants programme for adolescents has been placed on hold, due to the difficult financial position at PMNCH, it was suggested that the standing committees should explore means of supporting in-country youth-led organizations in other ways for now.

	Decision / Action	Responsibility
2.1	Congratulating PMNCH as a whole on significant efforts and progress in 2020, ED's narrative reports for the year are approved, including: • <i>EC-07-2021; 02b, 2020 Traffic Lights Report</i> • <i>EC-07-2021; 02c; 2020 Annual Report</i>	n/a
2.2	ED's financial report for 2020 (" <i>EC-07-2021; 02d, Draft 2020 Financial Report</i> ") is approved, subject to certification by WHO. Secretariat to share with the EC electronically the certified Financial Report for 2020 when it becomes available.	Secretariat
2.3	Taking into consideration the "<i>EC-07-2021; 02e, Draft 2021 Results Framework and Workplan Progress Report</i>", the EC: • approved the proposed structure and main content elements of the PMNCH's Results Framework for 2021 to 2025; • noted the significant progress made in 2021 against the workplan, congratulating all those involved; • set up a process that will provide a short and succinct summary of progress against the relevant outputs, outcomes, etc.; and • asked the recently established Standing Committees and Working Groups to take ownership of the Results Framework and 2021 Workplan and to develop the document further, using it as the basis for activity planning in 2021 and beyond, in close collaboration with all 10 constituencies.	• Secretariat • Standing Committee • Working Groups • Constituencies
2.4	Continue the work of involving the constituencies to feed into the workplan and results framework, as well as share experience from different constituencies on <i>modus operandi</i> in this endeavour.	• Secretariat • Constituencies
2.5	Reflecting on the PMNCH Finances and resource mobilization paper ("<i>EC-07-2021; 02f, PMNCH finances and resource mobilization</i>"), the EC: • noted the current financial position and ongoing efforts to close the funding gap in 2021 and beyond; • called upon all partners to work with the Secretariat to consider one or more of the following ways to support the delivery of PMNCH's workplans: (i) identify funding opportunities, make introductions and broker relationships with donors; (ii) offer staff secondments or staff time on projects; (iii) hire experts directly for work included in the PMNCH Strategy; (iv) develop joint projects and joint-funding applications; and (v) co-host pledging conference(s) to draw in new donor commitments; etc.	• EC members • PMNCH Partners • Secretariat
2.6	Building on the helpful paper (" <i>EC-07-2021; 02f, PMNCH finances and resource mobilization</i> "), set out succinctly our resource mobilization plans going forward and provide an update on this at the next EC meeting.	Secretariat



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	Decision / Action	Responsibility
2.7	Support the idea of actively expanding our field of vision and exploring more non-traditional sources of funding, including for example reflecting on how to reach out to more private foundations (e.g. Swiss Foundations), private sector / corporate sector, and also EU and European parliamentarians. Secretariat to follow up with EC members for further ideas and suggestions.	• EC • Secretariat
2.8	Taking into consideration the proposals set out in the “EC-07-2021; 02f, Adolescent Well-being Summit” document, the EC approved: • starting the planning process for the Summit on Adolescents in 2023; • merging the Summit with the planned PMNCH Partners’ Forum, noting that both are planned for 2023 and the significant synergies in terms of content and messaging, practicalities, and costs; • encompass aspects of digital innovation, marketplace and private sector engagement, as well as significant involvement of the AYC in the planning and organisation of the Summit; and • development and presentation by the Secretariat of the following to the EC at its meeting in December 2021: ○ a full Concept Note for the Summit including a workplan plan and budget; and ○ a resource mobilization plan with guidance from the newly established Standing Committees.	Secretariat
2.9	Seek inputs from the SAC and PECC in considerations and reflections on the grants programme to support in-country youth-led organizations, including how these are aligned and integrated with the emerging Results Framework.	• SAC • PECC • Secretariat

ITEM 3 – PMNCH Standing Committees

Presentations

Flavia Bustreo, Governance and Ethics Committee Chair of, presented an overview of the governance reform process to date a re-cap on the next steps needed for the GEC.

Ann Starrs, Strategic Advocacy Committee, Co- Chair and Vandana Gurnani, Partner Engagement in Countries Committee Co – Chair, shared an update of the mandates, membership composition and Standard Operating Procedures of the Strategic Advocacy Committee, Knowledge and Evidence Working Group, Accountability Working Group and the Partner Engagement in Countries Committee.

Discussions

- The Standing Committees need to continue with their outreach efforts to finalize their membership. It was also noted that they need to ensure that members are working with and across the committees and working groups to promote cross collaboration and to avoid working in silos.
- In order to ensure that the work is progressing effectively the Standing Committees were asked to provide an updated report on progress in delivering PMNCH’s workplan at the next EC meeting in October 2021, using the traffic light document.



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	Decision / Action	Responsibility
3.1	New leadership of Standing Committees and Working Groups introduced to the EC, noting that the Standing Committees will report into the EC.	n/a
3.2	Noted and congratulated the work of the GEC on the successful implementation of the PMNCH governance reform, asking the Chair to pass on the congratulations to the whole of the committee.	GEC Chair
3.3	GEC to finalize the transition process into the new PMNCH governance structure and develop the relevant guiding documents, such as the governance manual.	GEC
3.4	Noted and appreciated the establishment of the Good Governance Working Group and the commencement of associated work with external consultants	• Good Governance Working Group
3.5	Standing committees are asked to continue in their outreach efforts to finalize their membership, with the assistance from the Good Governance Working Group, as may be necessary.	Standing committees
3.6	Standing committees are also encouraged to work across the committees and working groups to foster synergies and joint working, reducing and possible fragmentation of efforts and avoiding duplication/overlap in their work.	Standing committees
3.7	Standing committees are requested to provide an updated report on progress in delivering PMNCH's workplan at the next EC meeting in October 2021, using the traffic light document.	Standing committees

Item 4 – Board report

The Board Chair shared her thoughts on the Board meeting noting that:

- PMNCH is in a strong position to deliver on its vision and mission. The sunset of 'Every Women Every Child' places PMNCH in a key position to deliver on WCAH by identifying the right champions and leveraging them in an effective way.
- However, a network of global leaders supported by Sherpas or focal points is also needed, to allow for global leaders to be engaged in a meaningful way.

	Decision / Action	Responsibility
4.1	Noted Board Chair's report, recognizing that the new Board's ToRs stipulate that it will: • act as a council of high-level executive champions for WCAH issues and PMNCH, advocating in line with PMNCH Strategy / Calls for Action; • oversee the Executive Committee and its functions, especially in the implementation and progress evaluation of the PMNCH Strategy; and • be at the 'head' of PMNCH, which will warrant a close relationship between the Board and the EC.	• Board • EC



	Decision / Action	Responsibility
4.2	The GEC, supported by SAC and PECC, to lead on further considerations and options regarding the level and form of representation on the Board as well as the business of the Board, including reflections on: - the interaction between the Board and the Executive Committee, ensuring that both bodies have appropriate responsibilities that reinforce one another, and that the Board is able to exercise normal Board functions with regard to strategy setting and monitoring organizational performance; and - potentially developing a Network of Global Leaders, who would lead PMNCH's efforts to occupy the most relevant institutional space in the post-EWEC era.	Standing Committees
4.3	Future Board meetings should continue to have one main agenda item, supported by a concise background paper, focusing on strategic dialogue. However, more time to be given to open discussion, interaction, and inclusive participation.	Secretariat
4.4	Request the Board Chair and the EC Chairs to work with the Secretariat to agree on the key steers received from the Board discussions that are to be taken forward by PMNCH, and in particular its Standing Committees and Working Groups.	Standing committees
4.5	Agreed that the relevant Standing Committees, supported by the Secretariat, work on facilitating and supporting the advocacy activities agreed upon by each of the Board Champions, making this tangible and useful for them as well as PMNCH's own workplan.	Standing committees
4.7	Building on the success of the July Board meeting, it is important to ensure good follow up to the decisions and strong linkages between this and subsequent Board meetings. It is also suggested that any EC meeting that follows a Board meeting should focus on the discussions and outcomes emerging from the Board meeting itself. Separate EC meetings to be scheduled to enable review of updates on our workplan.	- Standing committees - Secretariat
4.8	PMNCH Secretariat to explore options for continuing to strengthen the logistics and technology platforms use for Board meetings in the future	Secretariat
4.9	Agreed that it will be important to share pre-written tweets with members and high-level champions prior, during and after Board meetings, and to make the pre-recorded videos by Heads of State available through PMNCH channels.	Secretariat

ITEM 5 – Any other business

Given that time had run out, the EC that this agenda item would be addressed by email.



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	Decision / Action	Responsibility
5.1	Dates of forthcoming governance meetings, as set out in the <i>"EC-07-2021; 05, Governance Calendar"</i> will be sent electronically to all EC members for their information and comment.	n/a

ITEM 6 – Closed Session

Due to time constraints, it was decided that the closed session would be postponed to the week commencing 19 July 2021. The Secretariat will follow up shortly with a calendar invite. Observers and PMNCH Secretariat members will not be part of this closed session.