



The Partnership for Maternal, Newborn & Child Health

Executive Committee

*Executive Committee meeting: Teleconference
Wednesday 14 July 2021, 14:00 to 16:00 CET (120 min)*

DRAFT

MONITORING OF DECISIONS

ITEM 1 – Adoption of the Agenda and Note for the Record from previous meeting

	Decision / Action	Responsibility	Action Taken
1.1	Quorum was achieved.	n/a	n/a
1.2	EC Agenda approved, noting the need to reduce the time of Item 3 if possible, to allow for more time to be devoted to Item 6 (Closed Session): - EC-07-2021; 01a, Agenda, Jul 2021 - EC-07-2021; 01b, Executive Memo, Jul 2021	n/a	n/a
1.3	EC NfR and monitoring of actions document approved without changes, as related to the EC meetings on 24 February and 16 March 2021: - EC-07-2021; 01c, Draft Executive Committee Notes for the Record, Feb 2021 - EC-07-2021; 01d, Draft Executive Committee Notes for the Record, Mar 2021 - EC-07-2021; 01e, Monitoring of Actions, February 2021 - EC-07-2021; 01f, Monitoring of Actions, March 2021	n/a	n/a

ITEM 2 – Executive Director's Report



	Decision / Action	Responsibility	Action Taken
2.1	Congratulating PMNCH as a whole on significant efforts and progress in 2020, ED's narrative reports for the year are approved, including: • EC-07-2021; 02b, 2020 Traffic Lights Report • EC-07-2021; 02c; 2020 Annual Report	n/a	n/a
2.2	ED's financial report for 2020 ("EC-07-2021; 02d, Draft 2020 Financial Report") is approved, subject to certification by WHO. Secretariat to share with the EC electronically the certified Financial Report for 2020 when it becomes available.	Secretariat	The Financial Report has been certified by WHO and the link has been posted on the website. An email to the EC including the link has been sent on 20 September 2021.
2.3	Taking into consideration the "EC-07-2021; 02e, Draft 2021 Results Framework and Workplan Progress Report", the EC: • approved the proposed structure and main content elements of the PMNCH's Results Framework for 2021 to 2025; • noted the significant progress made in 2021 against the workplan, congratulating all those involved; • set up a process that will provide a short and succinct summary of progress against the relevant outputs, outcomes, etc.; and • asked the recently established Standing Committees and Working Groups to take ownership of the Results Framework and 2021 Workplan and to develop the document further, using it as the basis for activity planning in 2021 and beyond, in close collaboration with all 10 constituencies.	• Secretariat • Standing Committee • Working Groups • Constituencies	A partner-led plan for finetuning the RF was put in place, including the establishment of a Results Framework Working Group (drawn from PMNCH standing committees and working groups) to take this work forward with facilitation and technical support. The updated RF was finalized and presented to the Board for approval in December 2021.
2.4	Continue the work of involving the constituencies to feed into the workplan and results framework, as well as share experience from different constituencies on <i>modus operandi</i> in this endeavour.	• Secretariat • Constituencies	A consultation process took place with many members having an opportunity to engage in the Results Framework development activities.



	Decision / Action	Responsibility	Action Taken
2.5	Reflecting on the PMNCH Finances and resource mobilization paper (<i>"EC-07-2021; 02f, PMNCH finances and resource mobilization"</i>), the EC: - noted the current financial position and ongoing efforts to close the funding gap in 2021 and beyond; - called upon all partners to work with the Secretariat to consider one or more of the following ways to support the delivery of PMNCH's workplans: (i) identify funding opportunities, make introductions and broker relationships with donors; (ii) offer staff secondments or staff time on projects; (iii) hire experts directly for work included in the PMNCH Strategy; (iv) develop joint projects and joint-funding applications; and (v) co-host pledging conference(s) to draw in new donor commitments; etc.	- EC members - PMNCH Partners - Secretariat	Resource mobilization work continues at pace, with significant success in the second half of 2021.
2.6	Building on the helpful paper (<i>"EC-07-2021; 02f, PMNCH finances and resource mobilization"</i>), set out succinctly our resource mobilization plans going forward and provide an update on this at the next EC meeting.	Secretariat	A resource mobilization paper has been developed and will be presented to the EC at its 20 Jan 2022 meeting
2.7	Support the idea of actively expanding our field of vision and exploring more non-traditional sources of funding, including for example reflecting on how to reach out to more private foundations (e.g. Swiss Foundations), private sector / corporate sector, and also EU and European parliamentarians. Secretariat to follow up with EC members for further ideas and suggestions.	- EC - Secretariat	Active engagement has taken place since the Jul 2021 EC meeting, with notable Resource Mobilization successes and important leads to follow up on in 2022.



	Decision / Action	Responsibility	Action Taken
2.8	Taking into consideration the proposals set out in the “EC-07-2021; 02f, Adolescent Well-being Summit” document, the EC approved: - starting the planning process for the Summit on Adolescents in 2023; - merging the Summit with the planned PMNCH Partners’ Forum, noting that both are planned for 2023 and the significant synergies in terms of content and messaging, practicalities, and costs; - encompass aspects of digital innovation, marketplace and private sector engagement, as well as significant involvement of the AYC in the planning and organisation of the Summit; and - development and presentation by the Secretariat of the following to the EC at its meeting in December 2021: - a full Concept Note for the Summit including a workplan plan and budget; and - a resource mobilization plan with guidance from the newly established Standing Committees.	Secretariat	Board members discussed in more details at their Dec 2021 Board meeting the proposals around the adolescents’ health and wellbeing in relation to the PMNCH Partners’ Forum in 2023.
2.9	Seek inputs from the SAC and PECC in considerations and reflections on the grants programme to support in-country youth-led organizations, including how these are aligned and integrated with the emerging Results Framework.	- SAC - PECC - Secretariat	Considered during the work towards the Results Framework and also at the Board meeting in Dec 2021

ITEM 3 – PMNCH Standing Committees

	Decision / Action	Responsibility	
3.1	New leadership of Standing Committees and Working Groups introduced to the EC, noting that the Standing Committees will report into the EC.	n/a	n/a
3.2	Noted and congratulated the work of the GEC on the successful implementation of the PMNCH governance reform, asking the Chair to pass on the congratulations to the whole of the committee.	GEC Chair	n/a



	Decision / Action	Responsibility	
3.3	GEC to finalize the transition process into the new PMNCH governance structure and develop the relevant guiding documents, such as the governance manual.	GEC	The Governance team have met with the editor and agreed on a timeline for the Governance Manual and a division of tasks. Governance Manual is under development.
3.4	Noted and appreciated the establishment of the Good Governance Working Group and the commencement of associated work with external consultants	Good Governance Working Group	Secretariat members from the Good Governance Working Group continue to meet on a regular basis allowing the work to progress at pace
3.5	Standing committees are asked to continue in their outreach efforts to finalize their membership, with the assistance from the Good Governance Working Group, as may be necessary.	Standing committees	Membership for all standing committees and working groups has been finalized.
3.6	Standing committees are also encouraged to work across the committees and working groups to foster synergies and joint working, reducing and possible fragmentation of efforts and avoiding duplication/overlap in their work.	Standing committees	This has been noted and implemented, particularly when developing the RF.
3.7	Standing committees are requested to provide an updated report on progress in delivering PMNCH's workplan at the next EC meeting in October 2021, using the traffic light document.	Standing committees	Noted

Item 4 – Board report



	Decision / Action	Responsibility	
4.1	Noted Board Chair's report, recognizing that the new Board's ToRs stipulate that it will: - act as a council of high-level executive champions for WCAH issues and PMNCH, advocating in line with PMNCH Strategy / Calls for Action; - oversee the Executive Committee and its functions, especially in the implementation and progress evaluation of the PMNCH Strategy; and - be at the 'head' of PMNCH, which will warrant a close relationship between the Board and the EC.	- Board - EC	Updated ToRs for the Board and the EC have been developed and will be integrated into the updated Governance Manual.
4.2	The GEC, supported by SAC and PECC, to lead on further considerations and options regarding the level and form of representation on the Board as well as the business of the Board, including reflections on: - the interaction between the Board and the Executive Committee, ensuring that both bodies have appropriate responsibilities that reinforce one another, and that the Board is able to exercise normal Board functions with regard to strategy setting and monitoring organizational performance; and - potentially developing a Network of Global Leaders, who would lead PMNCH's efforts to occupy the most relevant institutional space in the post-EWEC era.	Standing Committees	This has been noted and work is underway to further develop this thinking. The Global Leaders Network concept has been further developed and discussed at the PMNCH Board meeting in Dec 2021
4.3	Future Board meetings should continue to have one main agenda item, supported by a concise background paper, focusing on strategic dialogue. However, more time to be given to open discussion, interaction, and inclusive participation.	Secretariat	This has been noted and will be taken forwards as agreed by the EC. The December 2021 Board meeting structure was welcomed by members.
4.4	Request the Board Chair and the EC Chairs to work with the Secretariat to agree on the key steers received from the Board discussions that are to be taken forward by PMNCH, and in particular its Standing Committees and Working Groups.	Standing committees	Noted and implemented
4.5	Agreed that the relevant Standing Committees, supported by the Secretariat, work on facilitating and supporting the advocacy activities agreed upon by each of the Board Champions, making this tangible and useful for them as well as PMNCH's own workplan.	Standing committees	Noted and implemented



	Decision / Action	Responsibility	
4.7	Building on the success of the July Board meeting, it is important to ensure good follow up to the decisions and strong linkages between this and subsequent Board meetings. It is also suggested that any EC meeting that follows a Board meeting should focus on the discussions and outcomes emerging from the Board meeting itself. Separate EC meetings to be scheduled to enable review of updates on our workplan.	• Standing committees • Secretariat	Noted and implemented
4.8	PMNCH Secretariat to explore options for continuing to strengthen the logistics and technology platforms use for Board meetings in the future	Secretariat	Noted and implemented
4.9	Agreed that it will be important to share pre-written tweets with members and high-level champions prior, during and after Board meetings, and to make the pre-recorded videos by Heads of State available through PMNCH channels.	Secretariat	Noted and implemented

ITEM 5 – Any other business

	Decision / Action	Responsibility	
5.1	Dates of forthcoming governance meetings, as set out in the “EC-07-2021; 05, Governance Calendar” will be sent electronically to all EC members for their information and comment.	n/a	N/a

ITEM 6 – Closed Session

Due to time constraints it was decided that the closed session would be postponed to the week commencing 19 July 2021. The Secretariat will follow up shortly with a calendar invite. Observers and PMNCH Secretariat members will not be part of this closed session.